


# Health and safety policy Bishop Sutton Village Hall

Statement of general policy	Responsibility of	Action / Arrangements
To prevent accidents and cases of activity-related ill health and provide adequate control of health and safety risks arising from hall activities	Bishop Sutton Village Hall Management Committee	See Safe systems of work
To provide adequate training to ensure committee members, employees and volunteers are competent to do their work	Bishop Sutton Village Hall Management Committee	Ongoing
To engage and consult with hall hirers on health and safety conditions and provide advice and supervision	Bishop Sutton Village Hall Management Committee	AGM
To implement emergency procedures - evacuation in case of fire or other significant incident	Bishop Sutton Village Hall Management Committee	Complete

To maintain safe and healthy working conditions, provide and maintain plant, equipment and machinery and ensure safe storage/use of substances	Bishop Sutton Village Hall Management Committee	Ongoing
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Signed:		Date:	15 <sup>th</sup> April 2024	
Subject to review, monitoring and revision by:	Bishop Sutton Village Hall Management Committee	Every:	12	months or sooner if work activity changes